

MINUTES OF THE EXECUTIVE BOARD OF MANAGEMENT  
15<sup>th</sup> October 2018 Meeting held at 4 Crown Cres Otara

**Present:**

Jeannie Sibun SCM Chair, Joy McFadyen SCM, Mark Asplin SCM, Minoo Ghadiali SCM  
Keith Melvin MAN, Alison Dallas SCM

Apologies-nil

**Minutes of Last Meeting:** as Circulated

Minutes of the 17<sup>th</sup> September meeting signed as a True and Correct Record  
**K Melvin/ J McFadyen**

**Errors and Omissions:** omission of mention of the regional logo published on Facebook with  
Out Executive Boards Permission.

**Matters Arising:**

Correspondence:

**M Asplin/M Ghadiali**

**Matters Arising From Correspondence:**

- ❖ Discussed in appropriate areas

**Strategic Plan Focus-**

❖ **Counties Performance Areas:**

- ❖ Swimming Camps-
- ❖ Junior Camp –Horst Miede –Manurewa pool 4<sup>th</sup> November
- ❖ Division 11 Camp –Simon Mayne –Manurewa pool 24<sup>th</sup> Sept

❖ **Professional development:**

- ❖ Strategic Plan -2014-2017 Passed

❖ **Officials Development-**

- ❖ IOT Forum held 16 Member attended held 11<sup>th</sup> November

**M Ghadiali /J McFadyen**

**Administration**

Check with Papakura club as to what equipment is available at the pool for Anniversary Carnival Meet.  
E.G Gazebos, Chairs, Photocopier, Tables.

Theme is Christmas

Age Group Champs January THEME "Water Safety"

Sub Committee –Clubs who have not forwarded their representative name to Sandra, please do so in the next few weeks. Once all are received The executive will have a meeting with the members of the Sub Committee

**VP Swimming & Technical: Technical Panel**

Technical Meeting 29<sup>th</sup> October

**OFFICIALS SHIRTS:**

Another order to be done Sandra to advise members if requiring a shirt  
The new shirts looked impressive at counties juniors.

Have had a suggestion that possibly we should look at a regional camp before out of town competition.

Pukekohe shirts are to be SNZ which can be purchased online?

The wording on SNZ Website Needs to be changed .It has been confirmed by SNZ Technical that these shirts are only available to be worn by Qualified SNZ National Officials.

Congratulations to those who have recently been assessed.

Officials National Exams -PUK

Jo Clare NATIONAL REFEREE

National IOT -Vanessa Burns, Phillipa O'Mara, Roland McKenzie, Julie Elliott, Sean Hyland Mills

1 National Referee,5 National IOT's

**Official's Regional exams-2**

FST-1 IOT

PPT-1 TK

SNZ Looking at another key official's forum in the near future  
Late letter received from Gavin Ion about starting system –to be discussed further

**Property/Equipment/Catering Officer:**

- ❖ New gazebos purchased and used at Champs 2015
- ❖ New Starting System purchased Automatic/Manual Starter 2016
- ❖ Black and White Printer/copier 2016
- ❖ Acer computer new hard drive 2017
- ❖ Meet manager update 2017
- ❖ Money programme update 2017
- ❖ Geoff and Jeannie's Laptop hard drive replaced 2017.
- ❖ TM8 Purchased 2017
- ❖ Suitcase to house Lap Counters purchased 2018
- ❖ Hard Drives to keep backups 2018

**M Asplin/K Melvin**

❖ **Sponsorship/ Events/ Trophies Officer**

**K Melvin/M Asplin**

**Financial**

- ❖ Look at getting funding or sponsorship for updating AOD Equipment
- ❖ Applications sent for Funding to Four Winds anniversary/champs pool rental
- ❖ Funding received from Pub Charity for Co Junior Meet Pool rental

**K Melvin/J Sibun**

**Registrar/Records:**

**Registrations #912 SCM**

Request that the clubs databases get sent in to Sandra and Geoff once a month this is really important  
Athlete Roster is sent to Sandra once a month, thank you to all the clubs that send regularly

Clubs have been sent Club Registration Invoices, the Region has already paid SNZ.

- ❖ Registrations. Our number of Registered Members have dropped it has been noted that a lot of our clubs Have not registered club swimmers this season.

**Association Records –19**

9 AIMS Games  
1 NZ Secondary school champs  
6 NZ SC AGE Group records  
3 NZ SC OPEN Records



**TRANSFERS -4**

**REGIONAL -2**

Spencer Menzies FST-PUK  
Sabrina Romero PPK-HPK

**Inter Region Transfers OUT-2**

E Kieran-Erb PUK-Hawera-Taranaki  
K Kieran-Erb PUK-Hawera-Taranaki

**Inter Region Transfers IN-0**

**J Sibun /M Ghadiali**

**General Business:**

Congratulations to the duty clubs for their help in setting up and the super refreshments at counties juniors. Unfortunately it was a little hectic with warmup on the Saturday but appeared to be sorted on the Sunday. Have received positive feedback from some of those who attended the meet. Thank you to the officials you all did an outstanding job. Both League and Counties Junior has been approved by SNZ. Keith had a meeting with Vanessa, Dave from Pukekohe and Gavin Ion. Re the SNZ Official shirts Evidently at the Pukekohe Committee Meeting it was voted that their officials must wear either Black or White shirts. It was not stipulated that they must wear the black SNZ official's shirts. And that they could wear whatever Official shirt at Meets.

PLEASE NOTE that at all Counties Regional Meets the Counties shirts or Club shirts are to be worn.

We have now received the Taranaki Jill Wheeler Trophy back which they have had since 2008 when it was last Swum.

**Please note change of email contacts.**

Geoff Sibun, [Geoffsibun@gmail.com](mailto:Geoffsibun@gmail.com)  
Jeannie Sibun, [Jeanniesibun@gmail.com](mailto:Jeanniesibun@gmail.com)  
Counties Sandra [countiesmanukauswimming@gmail.com](mailto:countiesmanukauswimming@gmail.com)

**There being no further business  
Meeting closed 8.30 p.m.**

**NEXT MEETING 20<sup>th</sup> Nov 2018**

Signed as a True and Correct Record.

..... Date .....